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## Checklist: What the Babysitter Needs to Know

By providing this comprehensive checklist, you'll ensure that your babysitter is wellprepared to handle any situation while caring for your child. You can store this checklist in Trustworthy and then share a digital version with the babysitter.

| Emergency Contact<br>Information | Parents' contact numbers   |
|----------------------------------|--|
|                                  | Neighbor's or nearby friend's contact number   |
|                                  | Local emergency contacts (fire department, police, medical)                          |
|                                  | Poison control center number   |
|                                  | Address and directions to the home (for emergency services)                          |
|                                  | When babysitter should contact you, such as if your child has a fever or becomes ill |
| Child-Specific                   | Child's name, age, and any nicknames   |
| Information                      |  |
|                                  | Allergies and sensitivities (food, medication, environmental)                        |
|                                  | Current medications (name, dosage, timing)   |
|                                  | Dietary restrictions or preferences  |
|                                  | Special needs or medical conditions  |
|                                  | Bedtime routine (time, activities, stories, comfort items)                           |
|                                  |  |

| House Rules and<br>Guidelines | <ul> <li>Screen time limits (TV, video games, mobile devices)</li> <li>Approved snacks and meals</li> <li>Rules about visitors or guests</li> <li>Areas of the house that are off-limits</li> <li>Appropriate indoor and outdoor activities</li> </ul>   |
|-------------------------------|--|
| Daily Routine and<br>Schedule | <ul> <li>Meal and snack times</li> <li>Nap or sleep schedule</li> <li>Homework or study time (if applicable)</li> <li>Bathing or personal hygiene routine</li> <li>Activity or playtime schedule</li> </ul>  |
| Safety and Security           | <ul> <li>Location of first aid kit and fire extinguisher</li> <li>Instructions for locking doors and windows</li> <li>Procedures for handling emergencies (fire, injury, break-in)</li> <li>Passwords or codes for security systems</li> </ul>   |
| House and Home<br>Information | <ul> <li>Location of important items (diapers, wipes, clothing, toys)</li> <li>Instructions for operating household appliances<br/>(microwave, washer/dryer)</li> <li>Information about pets (feeding, handling, allergies, and<br/>walking schedule)</li> <li>Wi-Fi password (if needed for communication)</li> </ul> |
| Transportation and<br>Outings | <ul> <li>Car seat instructions (if driving is required)</li> <li>Approved locations for outings (parks, friends' houses)</li> <li>Any restrictions on outings (distance, transportation mode)</li> </ul>   |

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| Additional Notes                     | <ul><li>Any specific concerns or instructions from parents</li><li>Favorite activities or toys to keep the child entertained</li></ul>  |
|--------------------------------------|---|
|                                      | Instructions for handling discipline or behavioral issues   |
| Return and Departure<br>Instructions | <ul> <li>Expected return time of parents</li> <li>Instructions for locking up the house when leaving</li> <li>Protocol for handing over the child (if another adult will be taking over)</li> </ul> |
| Related Reading                      | Emergency Note Essentials for Every Babysitter $\rightarrow$<br>Setting Boundaries: Essential Rules for Nannies $\rightarrow$<br>Crafting a Family Emergency Plan: Essential Elements $\rightarrow$ |